



# THE WEST BENGAL STATE CO-OPERATIVE BANK LTD.

Registered Office & Head Office: 24A Waterloo Street, Kolkata - 700 069

Ref No. HO./HRMD/ 1247

Date: 05.08.2017

To,

All Public Sector General Insurance Companies

Subject: Request for Quotation for group health Insurance Policy for the period of September, 2017 to March, 2018 A/C The West Bengal State Co-operative Bank Ltd., Kolkata

Dear Sir,

We wish to inform you that The West Bengal State Co-operative Bank Ltd. has decided to initiate Group Health Insurance Policies along with a top up policy for our employees, casual employees and pensioners.

All public sector General Insurance Companies are invited for submitting Financial Bid in a sealed envelope from **16/08/17 to 21/08/2017 within office hours** to the General Manager (HRMD) The West Bengal State Co-operative Bank Ltd. 24A Waterloo Street, Kolkata 700 069 which will be opened by the selection committee of the Bank in presence of all bidders at **3.00 PM on 22/08/2017**. Technical aspects will be scrutinized by our officials on the same date and time. Lowest Bidder will be selected as the Insurer.

The details of the policies are given below:

- A) Group(Base) Medi-claim policy for the employees and casual employees of The West Bengal State Co-operative Bank Ltd. :
- B) Group Medi-claim Top-Up Policy for the employees and casual employees of Bank-

Further in this connection, kindly find attachment containing the accepted draft of the Group Mediclaim Policy as well as the top up Group Mediclaim Policy for The West Bengal State Co-operative Bank Ltd. Any clarification on the above will be given by our official in the pre-bid meeting to be held on **16<sup>th</sup> August, 2017 at 3 pm** in the conference hall of the Bank. It is noted that the Quotations will have to be submitted as per tender document. Any conditions or subjectivity will not be accepted and The West Bengal State Co-operative Bank Ltd. reserves the right to reject/disqualify such quotes without giving another opportunity. The financial bids are to be submitted in the prescribed format as per Annexure A. The insurers submitting financial bid implies that all terms and conditions including all policy wordings and conditions have been accepted by them.



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# THE WEST BENGAL STATE CO-OPERATIVE BANK LTD.

Page 2 of 3

The details of the employee (including casual) & family can be available from the end of DGM (HRMD) of the Bank (Contact No. 9474497191)

## The Schedule

- a) Date of pre-bid meeting : 16/08/2017 at 3.00 p.m.
- b) Date of Submission of Tender 16/08/2017 to 21/08/2017 during Office Hours
- c) Date of Opening of Financial Bid: 22/08/2017 at 3.00 p.m.
- d) Venue The West Bengal State Co-operative Bank Ltd.,  
24A Waterloo Street, Kolkata 700 069

Thanking You,  
Yours faithfully,



*A. Shalendra*  
5/8/17  
General Manager (HRMD)



# THE WEST BENGAL STATE CO-OPERATIVE BANK LTD.

Page 1 of 3

## Annexure A

The financial bids are to be submitted on the letter head of individual insurance companies in the below mentioned format along with the integrity pact enclosed herewith:-

<b>Base Group Mediciam Policy</b>			
<b>Quotes for Permanent Employees</b>			
Sum Insured Options	No. of Employees	Net Premium Per Employee	Total Net Premium Per Category
Rs. 4 Lacs	82		
Rs. 3 Lacs	228		
Total Net Premium for Permanent Employees(A)			
<b>Quote for Casual Employees</b>			
Sum Insured Options	No. of Employees	Net Premium Per Employee	Total Net Premium Per Category
Rs.1.5 lacs	37		
Total Net Premium for Casual Employees (B)			
<b>Total Net Premium C=A+B</b>		<b>(Exclusive of Tax)</b>	

<b>Top Up Group Mediciam Policy</b>	
<b>Quotes for Permanent Employees/Casual Employees</b>	
Sum Insured Options	Net Premium Per Employee
Every 1 Lac	

Note : The insurance quoting for the lowest premium for the Base Group Mediciam Policies for both employees and casual employees will be the L1 Bidder and selected as the insurer thereafter.





# THE WEST BENGAL STATE CO-OPERATIVE BANK LTD.

Ref No. HO./HRMD/ 1248

Date: 05.08.2017

To,

All Public Sector General Insurance Companies

**Subject: Request for Quotation for group health Insurance Policy for the period of September, 2017 to March, 2018 A/C The West Bengal State Co-operative Bank Ltd., Kolkata**

Dear Sir,

We wish to inform you that The West Bengal State Co-operative Bank Ltd. has decided to initiate Group Health Insurance Policies along with a top up policy for our retired employees.

All public sector General Insurance Companies are invited for submitting Financial Bid in a sealed envelope from **16/08/17 to 21/08/2017 within office hours** to the General Manager (HRMD) The West Bengal State Co-operative Bank Ltd. 24A Waterloo Street, Kolkata 700 069 which will be opened by the selection committee of the Bank in presence of all bidders at **3.00 PM on 22/08/2017**. Technical aspects will be scrutinized by our officials on the same date and time. Lowest Bidder will be selected as the Insurer.

The details of the policies are given below:

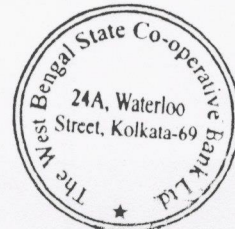
- C) Group(Base) Medi-claim policy for the retired employees of The West Bengal State Co-operative Bank Ltd. :
- D) Group Medi-claim Top-Up Policy for the retired employees of the Bank-

Further in this connection, kindly find attachment containing the accepted draft of the Group Mediclaim Policy as well as the top up Group Mediclaim Policy for The West Bengal State Co-operative Bank Ltd. Any clarification on the above will be given by our official in the pre-bid meeting to be held on **16<sup>th</sup> August, 2017 at 3 pm** in the conference hall of the Bank. It is noted that the Quotations will have to be submitted as per tender document. Any conditions or subjectivity will not be accepted and The West Bengal State Co-operative Bank Ltd. reserves the right to reject/disqualify such quotes without giving another opportunity.

The financial bids are to be submitted in the prescribed format as per Annexure A. The insurers submitting financial bid implies that all terms and conditions including all policy wordings and conditions have been accepted by them. The details of the retired employee including spouse can be available from the end of DGM (HRMD) of the Bank (Contact No. 9474497191)

## Annexure A

The financial bids are to be submitted on the letter head of individual insurance companies in the below mentioned format along with the integrity pact enclosed herewith:-





# THE WEST BENGAL STATE CO-OPERATIVE BANK LTD.

Base Group Mediclaim Policy			
Quotes for Retired Employees			
Sum Insured Options	No. of Employees	Net Premium Per Employee	Total Net Premium Per Category
Rs. 1.00 Lac & Rs 3.00 lac for critical illness	305		
Total Net Premium for Retired Employees			

Top Up Group Mediclaim Policy	
Quotes for Retired Employees	
Sum Insured Options	Net Premium Per Employee
Every 1 Lac	

Note : The insurance quoting for the lowest premium for the Base Group Mediclaim Policies for both employees and casual employees will be the L1 Bidder and selected as the insurer thereafter.

### The Schedule

- e) Date of pre-bid meeting : 16/08/2017 at 3.00 p.m.
- f) Date of Submission of Tender 16/08/2017 to 21/08/2017 during Office Hours
- g) Date of Opening of Financial Bid: 22/08/2017 at 3.00 p.m.
- h) Venue The West Bengal State Co-operative Bank Ltd.,  
24A Waterloo Street, Kolkata 700 069

Thanking You,



  
General Manager(HRMD)